



## Inc. Village of New Hyde Park

1420 Jericho Turnpike • New Hyde Park, NY 11040-4684

Tel.: (516) 354-0022 • Fax: (516) 354-6004

Website: [www.vnhp.org](http://www.vnhp.org)

Office Use Only

## **PLUMBING LICENSE APPLICATION**

### **REQUIRED ITEMS TO BE SUBMITTED WITH APPLICATION**

1. NO APPLICATION WILL BE ACCEPTED FOR PROCESSING OR SUBMISSION TO THE VILLAGE PLUMBING INSPECTOR FOR CONSIDERATION UNLESS THE LICENSED PLUMBER HAS SUBMITTED A NOTARIZED **SOLDER, LEAD CONTENT AFFIDAVIT**.
2. COPY OF ORIGINAL MASTER PLUMBER'S LICENSE.
3. COPY OF CERTIFICATE OF COMPETENCY ISSUED TO THE APPLICANT BY THE TOWN, CITY, OR VILLAGE IN THE COUNTY OF NASSAU IN WHICH HE/SHE WAS EXAMINED FOR A LICENSE.
4. CERTIFICATE OF INSURANCE SHOWING:
  - a. GENERAL LIABILITY
  - b. WORKER'S COMPENSATION
  - c. DISABILITY INSURANCE
5. BOTH APPLICATION AFFIDAVITS MUST BE NOTARIZED.
6. ONE (1) INDIVIDUAL PHOTOGRAPH OF THE APPLICANT TAKEN WITHIN 30 DAYS OF SUBMISSION OF APPLICATION, 1 1/2 X 1 1/2 INCHES IN SIZE & SUCH PICTURE MUST BE A TRUE LIKENESS OF THE APPLICANT AND MUST SHOW ONLY NECK, SHOULDERS AND UNCOVERED HEAD.

### **GENERAL INFORMATION REGARDING THIS LICENSE**

FEE **MUST BE** PAID AT TIME APPLICATION IS FILED.

1. ALL FEES ARE NON-REFUNDABLE.
2. ALL BLANKS ON THE APPLICATION ARE TO BE FILLED IN. IF AN ITEM IS "NOT APPLICABLE" NOTE AS N/A. LEAVE NO BLANKS. \*\*\*PLEASE PRINT\*\*\*
3. ALL APPLICANTS ARE SUBJECT TO PLUMBING INSPECTOR AND/OR VILLAGE BOARD APPROVAL.
4. NO LICENSE OR PERMIT WILL BE ISSUED IF THE APPLICANT, BUSINESS, OR PRINCIPLE OF THE CORPORATION SUBMITTING THE APPLICATION HAS ANY OUTSTANDING UNPAID VIOLATIONS DUE THE VILLAGE.
5. THE LICENSE ISSUED MUST BE READILY AVAILABLE FOR REVIEW BY ANY VILLAGE DESIGNATED AUTHORITY.
6. ALL LICENSES ARE ISSUED ON A 3 YEAR BASIS AND EXPIRE ON DECEMBER 31<sup>ST</sup> OF THE CURRENT YEAR WITH A 30-DAY GRACE PERIOD TO FILE RENEWAL LICENSE APPLICATION.
7. ALL NEW WORK, ALTERATIONS AND REPLACEMENTS MUST BE IN COMPLIANCE WITH THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE WITH REGARD TO WATER SAVING DEVICES AND ALL OTHER REQUIREMENTS AS SET FOR IN THAT CODE.
8. ALL INSPECTIONS MUST BE REQUESTED BY PLUMBER OF RECORDS, AND PLUMBER MUST BE PRESENT DURING INSPECTION.

### **GENERAL FEES**

ALL NASSAU TRI-TOWN AGREEMENTS/NASSAU COUNTY RECIPROCAL AGREEMENT WITH CERTIFICATE OF COMPETENCY FROM A NASSAU COUNTY MUNICIPALITY-PROCESSING FEE	\$ 210.00
ALL RECIPROCAL AGREEMENTS WITH THE TOWNS OF BABYLON, ISLIP AND HUNTINGTON	\$ 450.00
ALL APPLICATIONS FILED AFTER JANUARY 31 <sup>ST</sup> ADDITIONAL LATE FEE	\$ 100.00

## **PLUMBING LICENSE APPLICATION**

ALL QUESTIONS MUST BE ANSWERED, IF NOT APPLICABLE MARK N/A

DATE: \_\_\_\_\_ NEW ISSUE OR RENEWAL: \_\_\_\_\_ VILLAGE LIC. #: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME #: \_\_\_\_\_ CELL #: \_\_\_\_\_

BUSINESS #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

NAME OF EMPLOYING PLUMBER OR FIRM OR BUSINESS

NAME IF APPLICABLE: \_\_\_\_\_

NAME OF MUNICIPALITY ISSUING ORIGINAL CERTIFICATE OF  
COMPETENCY/MASTER PLUMBING LICENSE: \_\_\_\_\_

DATE OF ISSUE: \_\_\_\_\_ NUMBER: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

*Signature of applicant attests to agreement with terms and conditions of this application*

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### **AFFIDAVIT OF PRINCIPAL PLACE OF BUSINESS**

**STATE OF NEW YORK**  
**COUNTY OF NASSAU SS:**

I, \_\_\_\_\_ BEING DULY SWORN, DEPOSES AND SAYS THAT,  
UNDER PENALTIES OF PERJURY, HE/SHE MAINTAINS HIS/HER PRINCIPAL PLACE OF BUSINESS FOR THE CONDUCT OF THE  
TRADE OF MASTER OR EMPLOYING PLUMBER AT \_\_\_\_\_ ,  
IN THE COUNTY OF \_\_\_\_\_ , STATE OF NEW YORK.

\_\_\_\_\_  
*SIGNATURE*

SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
*NOTARY PUBLIC, NASSAU COUNTY, NEW YORK*

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### **OFFICE USE ONLY**

Violation File Checked: \_\_\_ Documentation Required Received: \_\_\_ Application Rec'd By: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ License #: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Issued by: \_\_\_\_\_

**SOLDER LEAD CONTENT AFFIDAVIT**

**STATE OF  
NEW  
YORK  
COUNTY**

} SS:

\_\_\_\_\_ being duly sworn, deposes and says:  
I am a licensed plumber.

I certify that all installations will be in accordance with the Code of the Village of New Hyde Park and the New York State Building Construction Code and that the lead content of solder used for any piping of potable water will not exceed one fifth (0.020%) of one (1) percent.

I submit this affidavit with full knowledge that the Building Department and the Village of New Hyde Park rely upon the truth of the statements and information contained herein.

License Number: \_\_\_\_\_

Plumber's Name: \_\_\_\_\_  
Print

Plumber's Address: \_\_\_\_\_

Plumbers Signature: \_\_\_\_\_

Sworn to before me this:

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public, Nassau County, New York