

Inc. Village of New Hyde Park
RESTAURANT/PUBLIC ASSEMBLY PERMIT
GENERAL INFORMATION

Authority: Village Fee Schedule Addendum to Code Book A198-1

Restaurant / Public Assembly Fees:

0-20 Seats	Fee: \$75.00
21-50 Seats	Fee: \$125.00
51-100 Seats	Fee: \$200.00
101-200 Seats	Fee: \$300.00
More than 200 Seats	Fee: \$500.00

1. All fees **MUST** be paid at time application is filed.
2. All fees are non-refundable.
3. All blanks on the application are to be filled in. If an item is 'not applicable' note it as N/A. Leave no blanks.
4. *****PLEASE PRINT*****
5. All applications are subject to Village Board approval.
6. No permit will be issued if the applicant, business, or a principle of the corporation submitting the application has any outstanding unpaid violations due the Village.
7. **The permit issued by the Village Clerk must be prominently displayed and readily available for review by any Village designated authority.**
8. All permits are issued on an annual basis and expire **January 31st** of each year. There is a ten (10) day grace period. **If a permit is not renewed timely you will be subject to a \$100.00 late filing fee.**
9. You may be subject to a re-inspection by the Village Building Department to verify the number of seats on your premises.

The following information is required to be submitted with the application. Any missing information will delay the application process.

1. Copy of your New York State Liquor License.
2. Copy of Nassau County Board of Health Permits.
3. Copy of Nassau County Sewer Use Permit (Contact Nassau County Industrial Waste Control at 516-571-7319)
4. Copy of floor plans, to scale, for all floors within premises, with statement of anticipated use.
5. Statement of proposed alterations (New establishments only).
6. Statement of days and hours of operation.
7. If Public Dance Hall Permit is being applied for, specify location of music or sound system with a statement of days and hours of operation.
8. Specify seating capacities.
9. Names of all principals, corporate officers, directors and shareholders.
10. Copy of filing receipt and Certificate of Incorporation for the corporate enterprise.
11. Name and address and consent of the owner of the property for the use as a restaurant.

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RESTAURANT/PUBLIC ASSEMBLY PERMIT APPLICATION

Complete both sides of application

DATE: _____ NEW or RENEWAL _____

APPLICANT NAME: _____

APPLICANT'S ADDRESS: _____

APPLICANT PHONE NUMBER: _____ CELL NUMBER: _____

E-MAIL: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____ CELL NUMBER: _____

E-MAIL: _____

RELATIONSHIP OF APPLICANT TO BUSINESS: _____

OWNER(S) OF BUSINESS: _____

TYPE OF USE FOR THE PREMISES: (RESTAURANT, BOWLING ALLEY, ETC.)

HAS A CERTIFICATE OF OCCUPANCY BEEN ISSUED FOR THE BUILDING? _____

DOES THE APPLICANT OCCUPY THE SAID PREMISES UNDER A LEASE? _____

IF YES, INDICATE: WRITTEN/ORAL: _____ DATE OF LEASE: _____

EXPIRATION DATE: _____ RENTAL SECURITY: _____

DAYS AND HOURS OF OPERATION: _____

SEATING CAPACITY: _____

IS ANY LICENSE UNDER THE ALCOHOLIC BEVERAGE CONTROL LAW NOW IN EFFECT OR PENDING IN THE NAME OF THE APPLICANT?

IF YES: DATE GRANTED: _____ NUMBER: _____ OR APP'L. DATE: _____

ARE YOU ALSO APPLYING FOR A PUBLIC DANCE HALL PERMIT: _____

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Complete both sides of the Application

IF A CORPORATION, NAME AND ADDRESS OF PRINCIPLE OFFICERS:

DATE OF INCORPORATION: _____

PRESIDENT: _____ ADDRESS: _____

VICE PRESIDENT: _____ ADDRESS: _____

SECRETARY: _____ ADDRESS: _____

TREASURER: _____ ADDRESS: _____

HAS THE APPLICANT (IF CORPORATION ITS STOCKHOLDERS, IF PARTNERSHIP ALL PARTNERS) EVER BEEN CONVICTED OF ANY CRIME, MISDEMEANOR OR VIOLATION OF ANY LOCAL LAW OR MUNICIPAL ORDINANCE?

YES: _____ NO: _____

IF YES, STATE THE NATURE: _____

COURT: _____ DATE OF CONVICTION: _____ DISPOSITION: _____

IN CONSIDERATION OF BEING GRANTED THE PERMIT HEREBY APPLIED FOR, IT IS AGREED THAT THE APPLICANT WILL COMPLY WITH THE REQUIREMENTS OF THE BUILDING DEPARTMENT OF THE VILLAGE OF NEW HYDE PARK NOW IN FORCE OR WHICH MAY IN THE FUTURE BE PROMULGATED FOR PLACES OF PUBLIC ASSEMBLY.

PENALTY FOR FALSIFICATION: FALSIFICATION OF ANY STATEMENT MADE HERE IN MAY BE SUBJECT TO REVOCATION.

SIGNATURE OF APPLICANT: _____
Signature of applicant attests to agreement with terms and conditions of this application

OFFICE USE ONLY

Violation File Checked: _____ Documentation Required Received: _____ Fee Paid: _____
Date Board Approved: _____ Permit #: _____ Date Issued: _____
Application Received By: _____ Issued By: _____