



Village of New Hyde Park

1420 Jericho Turnpike • New Hyde Park, NY 11040-4684

(516) 354-0022 • Fax: (516) 354-6004

Website: www.vnhp.org Email: building@vnhp.org

CLOSE EXPIRED PERMIT APPLICATION

This form is used for the closing of Expired Building and Plumbing Permits for which a Certificate of Occupancy, Completion or Approval has not been issued, but where construction work has been completed.

Please submit the following with this application:

1. **\$175.00** fee per open permit (non-refundable)
2. All required paperwork such as surveys, electrical underwriter's certificate, etc.; when applicable.

Date: _____ Fee Paid: _____ Date Paid: _____

Expired Permit Number: _____

Section: _____ Block: _____ Lot(s): _____

Owner's Name: _____

Address: _____

Cell phone: _____ Business phone: _____

Email: _____

Description of work to be close out:

Comments:
